



Website Support and Maintenance				
Project Plan Updated	9/8/2021			
Target Completion Date:	November 30, 2022			
Owner:	Vani Ganti			
Support Personnel	<ul style="list-style-type: none"> • Vani Ganti (IT) • Nadeen Saad (IT) • Mitchell Mercurio (IT) • James Greene (Digital Communication) 			
Scope:	<p>This project will result in on-going, as-needed general software and hardware support, CMS upgrades, fixes, and enhancements for the Website. This project will include:</p> <ul style="list-style-type: none"> • Some SLA website work includes Google analytics reports and analysis, changes to website home page tiles, and publishing of major SLA events, such as the annual meeting and the Western States. • Employee Portal changes. 			
Vendor (Y/N):	Yes. SLA Technology staff, Kikoda LLC, and Infinity (Google Analytics)			
Budget:	\$100,000 (Website support & maintenance - \$50K + Website prototype - \$50K)			
Budget Line Item(s) Where Funding Exists:	6282 - Expense (Comm Mediums)			
Benchmark:	The main benchmark will be the successful presentation of SLA market data in a correct and updated format, improved analytical information, and better system performance while generating these reports.			
Review Dates:				
Benchmark	Dependency	Status	Start	Finish
Comments:				
Benchmark	Dependency	Status	Start	Finish
Comments:				
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Comments:				
Accounting:	Date Paid	Funds Paid To	Amount Paid	
	1/24/2022 – Dec Invoice	Kikoda	\$55.00	
	2/23/2022 – Jan Invoice	Kikoda	\$57.50	
	3/14/2022 – Feb Invoice	Kikoda	\$0	
	4/26/2022 – Mar Invoice	Kikoda	\$57.50	
	1/6/2022	Infinity	\$3,753.00	
	2/7/2022	Infinity	\$2,587.50	
	3/8/2022	Infinity	\$1,425.00	
	4/11/2022	Infinity	\$1,500	



Total Paid on this Project:	\$9,435.50
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Budget Ledger:						
	General Comments:					