



REPORTING ENHANCEMENTS					
Project Plan Date	9/9/2021				
Target Completion Date:	November 2022				
Owner:	Vani Ganti				
Support Personnel	<ul style="list-style-type: none"> • Vani Ganti • Mitchell Mercurio • Jody Black • JoAnn Delgatto • Glenn Leung 				
Scope:	This project is focused on improving the existing RAPID and SLIP reporting capabilities by examining the existing reports and identifying deficiencies. Department stakeholders will need to identify what reports are currently being used. Once identified, compile a list of enhancements needed to improve the reports. Through this process, redundant and unnecessary reports may be eliminated or archived from the system.				
Significant Vendors:	Yes. SLA staff and Kikoda LLC.				
Budget:	\$50,000				
What Line Item Will Project Budget Come From:	6284 – Expense (SW Support & Maintenance)				
Benchmark:	<p>The main benchmark for this project:</p> <ul style="list-style-type: none"> • More flexible reports – date parameters, and available in effective, submission, and registered dates • More data in reports – several reports do not pull data that is indicated in the report • Ad Hoc Reports being made part of the standard reporting portfolio • Elimination or archiving duplicate / redundant reports • Creation of new reports for all the departments as identified and enhancing the existing reports. 				
Review Dates:					
Benchmark	Dependency	Status	Start	Finish	
Identify Reports with deficiencies/Checklist of changes needed Prioritize reporting	SLA IT/Kikoda				
Comments:					
Benchmark	Dependency	Status	Start	Finish	
	SLA IT/Kikoda				
Comments:					
Benchmark	Dependency	Status	Start	Finish	
Comments:					



Accounting:	Date Paid	Funds Paid To	Amount Paid
Total Paid on this Project:			

Budget Ledger:	Date	Remaining Budget	Invoiced Amount	Estimate to Complete	Variance	Notes
	12/1/2021	\$ 50,000.00	\$ -	\$ -	\$ -	
General Comments:						
5/4/2022 - No invoices generated yet. Currently the work is being done in-house. During pivot budget, plan is to utilize the budget towards the MFA project.						