



Learning Center Diversification Enhancements	
Project Plan Updated	06/15/21
Target Completion Date:	11/30/21
Owner:	Jo Ann Del Gatto
Support Personnel	<ul style="list-style-type: none"> E&C Team Information Technology
Scope:	<p>This project will result in the designing and implementation of enhancements to the SLA Learning Center, SLA Mobile App, as well as updates to related RAPID and Sitefinity features that will be leveraged by E&C and Membership Outreach. This project will include:</p> <ul style="list-style-type: none"> Prioritization, design, and implementation of high-value Learning Center enhancements vetted by E&C such as expanding event types, updates to Sitefinity integration for bulletins, FAQs, tutorials and broker resources consolidation, streamlined course registration, mobile optimization, downloadable course materials, etc. – in progress Compliance Connection Courses - LC/RAPID Enhancements LC Downloadable Course Materials Enhancements <ul style="list-style-type: none"> Make Course Materials downloadable via the Learning Center (and attached to email notifications) by course-type, as either always-available, upon-registration, or upon a user being marked as "attended" (or, course-completed). LC Non-Resident Licensees <ul style="list-style-type: none"> Revise text and warning messages to ensure that non-resident users are appropriately notified RAPID - Design and develop on-screen indicators and reporting for non-resident licensees Streamline registration process for live and on-demand training -- complete Hosting of live and virtual seminars Adding a live (in-person) event interaction feature through the mobile app Member communications – Sending and subscribing with events tracking and management Member communications – SMS with event tracking and management – deferred to 2022
Vendor (Y/N):	Y Kikoda, LLC
Budget:	\$131,200 – (add'l \$31,200)
Budget Line Item(s) Where Funding Exists:	6284 - Software Support
Benchmark:	The main benchmark for this project is to enhance the SLA Learning Center, SLA Mobile App, and make any necessary updates to related functionality in RAPID and/or Sitefinity. The SLA Learning Center provides great benefit to the Broker community by providing a modern and attractive application geared towards



	registering for live CE seminars as well as access to on-demand CE courses. These enhancements will focus on offering new features and options to users, add resources and other information to the site, and further improve usability for the brokers and SLA Education Team.				
	Following an Agile methodology, releases will be scheduled every six to eight (6-8) weeks depending on scope of changes scheduled. Approximately six (6) release cycles during 2021 fiscal year.				
Review Dates:	<ul style="list-style-type: none">• Four-Six (4-6) weeks – cycle development• Quarterly – tracking to fiscal year				
Benchmark	Dependency	Status	Start	Finish	
Cycle 1 <ul style="list-style-type: none">- Define scope- Document requirements- Develop- Test- Deploy	Internal Staff and Vendor	Not Started	12/01/20	01/14/21	
Comments:					
Benchmark	Dependency	Status	Start	Finish	
Cycle 2 <ul style="list-style-type: none">- Define scope- Document requirements- Develop- Test- Deploy	Internal Staff and Vendor	Not Started	01/15/21	03/14/21	
Comments:					
Benchmark	Dependency	Status	Start	Finish	
Cycle 3 <ul style="list-style-type: none">- Define scope- Document requirements- Develop- Test- Deploy	Internal Staff and Vendor	Not Started	03/15/21	05/14/21	
Comments:					
Benchmark	Dependency	Status	Start	Finish	
Cycle 4 <ul style="list-style-type: none">- Define scope- Document requirements- Develop- Test- Deploy	Internal Staff and Vendor	Not Started	05/15/21	07/14/21	
Comments:					
Benchmark	Dependency	Status	Start	Finish	
Cycle 5 <ul style="list-style-type: none">- Define scope- Document requirements- Develop	Internal Staff and Vendor	Not Started	07/15/21	09/14/21	



- Test				
- Deploy				
Comments:				
Benchmark	Dependency	Status	Start	Finish
Cycle 6 <ul style="list-style-type: none"> - Define scope - Document requirements - Develop - Test - Deploy 	Internal Staff and Vendor	Not Started	09/15/21	11/14/21
Comments:				
Accounting:	Date Paid	Funds Paid To	Amount Paid	
Total Paid on this Project:				
General Comments:				